



PRESIDENT

Michelle Oliver 0418 171 872
yarravalleydc@gmail.com

SECRETARY

Jenny Wall 0488 471 111
yarravalleydc@gmail.com

COMPETITION SECRETARY

Jenny Wall 0488 471 111
yarravalleydc@gmail.com

TREASURER

Janice Herzig 0412 170 566

NEWSLETTER EDITOR

Christine Smith 0423 228 774
yarravalleydc@gmail.com

CATERING

Jennifer Ashley 0417 009 737

GENERAL COMMITTEE

Tracey Gaspari 0409 386 810
Rae Ansell 0438 824 377
Catrina Corten 0413 845 357
Aengus Wright 0433 033 648

ADVERTISING RATES

Businesses

Full page \$25

Half page \$15

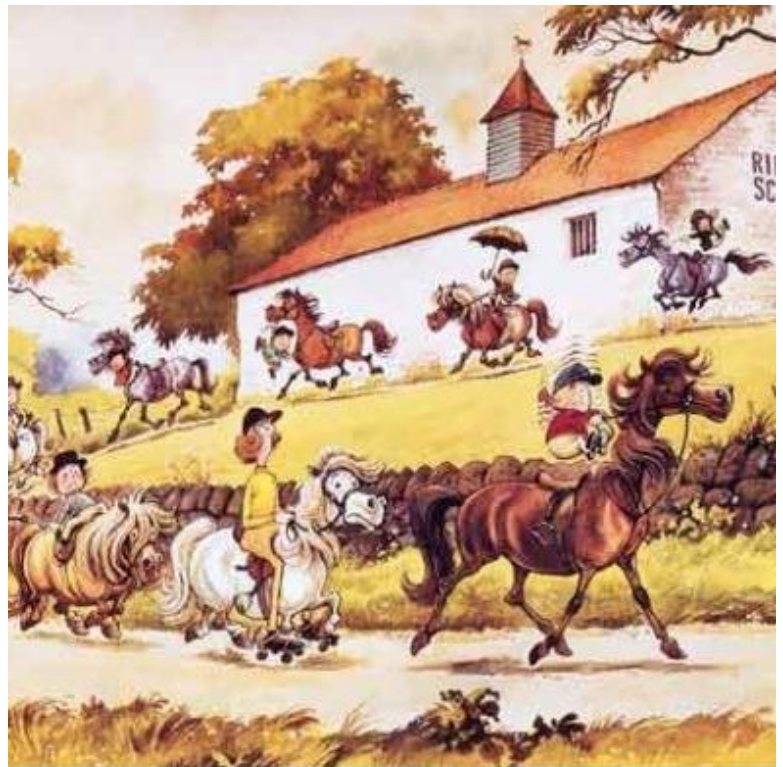
Quarter page \$10

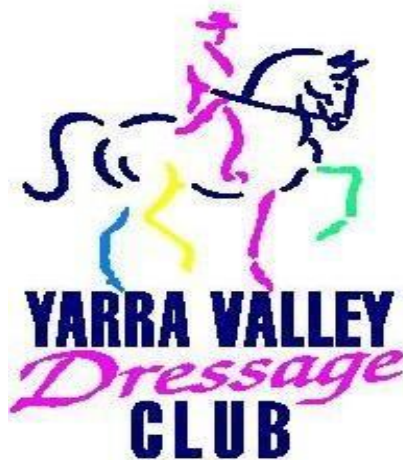
Club Members

**Small display advertisements for
Member's selling saddles, horses
etc. are free of charge.**

Dear Members,

This extra newsletter contains the forms and position descriptions required for the AGM. Please take time to read this and consider doing a little extra for your sport and joining a great bunch of people who make your club days and competitions happen. Thankyou.





YARRA VALLEY DRESSAGE CLUB AGM AND AWARDS NIGHT 2018

DATE: Thursday 9th of August, 2018.

WHERE: Wild Cattle Creek Restaurant,
473 Warburton Highway, Wandin North 3139

TIME: 7 PM for a 7.30 PM dinner start.

COST: \$50.00 Per Head payable on night.

RSVP: yarravalleydc@gmail.com by Wednesday 1st of August.

Menu will be an alternative main meal and dessert with tea and coffee.

Please advise if you are a vegetarian or have a special dietary requirement to Michelle Oliver via the clubs email when you RSVP.

Congratulations to our award winners for the 2017 -2018 leaderboard year.

Preliminary – Birgitte Horn
Novice - Joint winners Jill Sinclair and Kerrie Aumann
Elementary – Devon Rankin
Medium - Melanie Clark
Advanced - Danielle Pooles
Small tour - Ann Smiley

Look forward to seeing all our award winners on the night and other members. Please come along and support the club. We would love some new members to come on to the committee also so have a think about making a contribution to not only the club but for the sport of dressage.

Look forward to seeing you on the night.



Yarra Valley Dressage Club Inc.

REG NO A0002862H

NOTICE OF ANNUAL GENERAL MEETING DATE, TIME AND PLACE

DATE: Thursday 9th of August, 2018

TIME: 7:00 pm

PLACE: Wild Cattle Creek, 473 Warburton Highway, Wandin North.

1. GENERAL NATURE OF BUSINESS

- (a) to confirm the minutes of the previous annual general meeting and the special general meeting held since then;
- (b) to receive and consider—
 - (i) the annual report of the Committee on the activities of the Association during the preceding financial year; and
 - (ii) the financial statements of the Association for the preceding financial year submitted by the Committee in accordance with Part 7 of the Act;
- (c) to elect the members of the Committee;
- (d) to confirm or vary the amounts (if any) of the annual subscription and joining fee.

2. FORMS ATTACHED

- a. Proxy Form – under Rule 34(5) of the current Rules of Incorporation:

“(5) Notice of a general meeting given to a member under rule 33 must—

- (a) state that the member may appoint a natural person who is a member of an incorporated association that is another member as a proxy for the meeting; and
- (b) include a copy of any form that the Committee has approved for the appointment of a proxy.”

- (b) Yarra Valley Dressage Club Committee Nomination Form



APPOINTMENT OF PROXY

In accordance with the
Yarra Valley Dressage Club Inc Rules of Incorporation.

I,

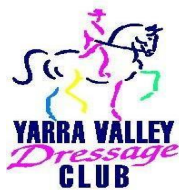
Fully paid up member Of Yarra Valley Dressage Club Inc.

hereby appoint, fully paid up member of Yarra Valley Dressage Club Inc. as my proxy to vote for me on my behalf at the annual general meeting of the Yarra Valley Dressage Club Inc to be held on the first day of September, the year 2016 and at any adjournment of that meeting.

(2) My proxy is authorised to vote for all resolutions as my proxy may decide at the meeting.

Signed.....

The.....day of.....the year



Yarra Valley Dressage Club Inc.

Committee Nomination Form 2018- 2019

I _____ being a fully paid up member nominate
_____, being a fully paid up member, for the

Yarra Valley Dressage Club Inc. Committee position of:

(Please circle the position you wish to nominate for)

- President
- Vice-President
- Secretary
- Competition Secretary
- Treasurer
- Newsletter Editor
- General Committee Member

Signed: _____ (Nominator)

Signed: _____ (Nominee)

Signed: _____ (Member)

Members wishing to nominate another member to the Committee must forward their nominations in writing to:

The Secretary,
Yarra Valley Dressage Club Inc.,
P.O. Box 297
Wandin North 3139.

Or via email to: yarravalleydc@gmail.com

Nominations lodged via mail/email must be received at least 24 hours prior to the AGM to be held on Thursday August 9th 2018.

Alternatively, nominations can be lodged by hand on the night of the AGM (Thursday 9th August, 2018).

Nomination forms must be signed by the Nominator and the Nominee, who both must be financial members of the Club.

VDC Committee Job Descriptions

President

Chair monthly meetings, delegate tasks to committee members and oversee general running of the Club.

Vice-President

Attend monthly meetings, stand in for the President if he/she is unable to chair the meeting, assist the President as required.

Secretary

Collect mail from Wandin Post Office, attend monthly meetings, record minutes and read report of incoming and outgoing mail. Email minutes, well before the next meeting, to all members of the committee. Deal with relevant letters from meetings. Maintain email group list for distribution.

Competition Secretary

Prepare official competition entry forms, receive competition entries, allocate times, prepare the draw and distribute to competitors. Take scratchings, oversee the running of competitions, send out ribbons/results after the competitions and prepare results for EFA.

Treasurer

Maintain cashbook and prepare monthly financial reports, deposit monies received and pay accounts, arrange for and pay judges, prepare financial statements for Annual General Meeting. Maintain current membership list and accept renewals of membership.

Newsletter Editor

Prepare, format and edit information, advertising, and flyers for newsletter. Email monthly newsletter to members

General Committee Members

Attend monthly meetings and assist where required with Competitions, Catering and Library organization.

THE DRESSAGE

TEST

